

ONEIDA VILAS TRANSIT COMMISSION

May 18, 2026

MINUTES

Attendance: Present Marvin Anderson, Richard Logan, Billy Fried, Lenore Lopez, Andrea Sheppard, Holly Tomlanovich, Dawn Winquist, Excused Fred Radtke, Vilas County ADRC Director Sue Richmond and Transit Manager Barb Newman.

Called to order by Chairman Anderson 10:32 A.M. at Vilas County Courthouse, Conference Room B at 330 Court St., Eagle River, WI. Noting that this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the American with Disability Act.

ESTABLISHED A QUORUM: 7 Of 8 Members present.

Pledge was recited.

Motion by Tomlanovich to approve the agenda in any order. Second by Lopez. All Ayes.

Motion by Winquist to accept the minutes from 4/27/2026. Second by Fried. All Ayes.

PUBLIC COMMENTS: None

Discussion and Possible action on: KerberRose Audit presentation. Ethan Hoffman present KerberRose findings of the audit of Oneida Vilas Transit Commission. KerberRose signaled out deficiencies. One being segregation of duties. Common among agencies is the size of Oneida Vilas Transit Commission. Encouraged, the commission remain active in the financial oversight. Another deficiency found was missing credit card receipts. Many of the receipts are primarily from the self-wash bays from the car wash Oneida Vilas Transit Commission uses to clean the Vehicles. Newman has created a form that was approved by the auditors to fill out with pertinent information from each occasion. Oneida Vilas Transit commission has \$227,325.00 in unrestricted resources that is resources for future use this in the opinion of the auditors is a good position. Oneida Vilas Transit Commission has a Net Position of \$642,492.00 which in the auditor's opinion is an even year. Hoffman thanked Newman and her team for uploading things ahead of time. Hoffman felt like the communication between KerberRose and Newman's team was pretty good, making the process smooth.

Discussion and Possible action on: Fixed Route OVTC transit service options within the City of Rhinelander. Newman met with the City Rhinelander's Ad. Hoc. Committee to start a discussion on a fixed route in the city of Rhinelander. The Ad. Hoc. Committee have asked about the cost of two options. One being five days a week operating 7 A.M. to 10 P.M. or seven days a week 24/7 365 a year. Newman created a working draft for the commission to look at based on number of days and hours. The expense are the hard expenses Wages and benefits. Newman expects another conversation with Ad. Hoc. Committee. Newman reached out to here contact at Wis D.O.T. to see if leasing a bus was a reimbursable expense he was out of the office and hadn't contact Newman as of this meeting.

Discussion and Possible action on: Local Share Strategies for bus procurements. Newman has had some discussion with other transit agencies on how they secure funding for their buses. Some go to their local government for a loan, and they take care of those details, this hasn't been an option for OVTC. One agency charges a percentage of their annual depreciation expense. Newman is waiting for her D.O.T. contact to get back on whether leasing is acceptable. Board members offered up some ideas for resources for Newman to explore.

Discussion and Possible Action on: Budget Overview Through April. Fare Revenue is little higher in April compared to March. MTM paid twice in April. The contract from both Oneida and Vilas ADRC have come in. Under expenditures, parts and gas were both up. As of this report, Oneida Vilas Transit commission is in budget.

Discussion and Possible Action on: Appointment to Building Committee. Winquist volunteered to be on the building committee. Anderson appointed Winquist to the building committee effective 5/18/2026.

Discussion and Possible Action on: Options for per diem payments to OVTC Commission members. Per Diem is a non-reimbursable expense. In some cases, the county or city pays for the commissions per diem. Oneida Vilas Transit Commission comes out of the Headwaters Contract.

Discussion and Possible Action on: Update to the surveying services on Oneida County Parcel PE-69. Newman spoke with Chris from Riverside Land Surveying he sent preliminary survey Oneida County Zoning on May 4, 2026, Oneida County Zoning has waved the review fee. The survey is under review. Newman has walked the property she believes that this parcel would suit OVTC purpose. The next step is an appraisal. Newman put out a request for quote appraisal believing it will be a micro purchase of less than \$5000.00

Discussion and possible Action on: Paid Vouchers. Newman explained the 4/13/26 voucher. Motion by Anderson to approve the reading of voucher into the minutes. Second by Fried. All Ayes.

Items for future agendas. Funding for buses, Per Diem and sale of current Admin. Building.

Letters or Communication. None

Next Meeting. June 22, 2026, 10:30 A.M. Vilas County Court House.

Adjourn 11:50 A.M.

Respectfully submitted.

Brian Moore

Office Manager of Northwood Transit.